

Format application form for proposals for Early Career Researcher Conferences (ECC)

Name of Institute, organiser	
Address of organiser	
Contact person	
Phone contact person	
E-mail contact person	
Local Organising committee	
Proposed Date(s)	
Place of activity/ Venue	
Title of Conference	
<p>Proposal</p> <ol style="list-style-type: none"> 1. Relevance of theme 2. Conference theme and streams 3. Audience targeted and criteria of participation 4. Anticipated list of speakers/ teachers 5. Conference structure 6. Time table: <i>Conference is planned on</i> <i>Call for papers</i> <i>Deadline for extended abstracts</i> <i>Notification of acceptance</i> <i>Deadline for full papers</i> <i>Conference on</i> 7. Practical details 	
<p>Number of expected participants: <i>Local</i> <i>Eu-SPRI members</i> <i>Non-members</i> Total</p>	
<p>Budget outline <i>Meeting room</i> <i>Tea/ coffee, lunch and dinner</i> <i>Accommodation</i> <i>Stationery and facilities</i> <i>Speakers (travel and subsistence)</i> <i>Event administrator/ Secretarial assistance</i> <i>Flyers advertising</i> <i>Any other (specify)</i> <i>Contingency</i> Total</p>	
Own Contribution	
Funding from other sources	
Total own sources	
Amount expected from Eu-SPRI	